

ALABAMA'S JUNIOR MISS SCHOLARSHIP FOUNDATION

The funding foundation for DYW of Alabama

INSTRUCTIONS FOR REQUESTING SCHOLARSHIP FUNDS

COLLEGE/UNIVERSITY SCHOLARSHIPS

For scholarships listed in a Local or State program book please contact that college/university directly.

SCHOLARSHIPS AWARDED BY YOUR LOCAL PROGRAM

These funds are administered by the Alabama Junior Miss Scholarship Foundation (with the exception of Mobile County). Follow the instructions under the next heading.

PROCEDURES FOR REQUESTING LOCAL OR STATE SCHOLARSHIP FUNDS

In accordance with the Rules & Regulations the following applies to the payment of Scholarship funds.

1. Scholarship money is for qualified tuition and related expenses such as fees, books, supplies and equipment required for courses of instruction at a qualified educational institution.
2. If you were awarded scholarships at your Local and the State program, only complete one Scholarship Request Form.
3. For those receiving partial or full tuition scholarships from a college/university, your Scholarship funds should be applied after college/university scholarships have been exhausted. You may use your scholarship for summer school or may be used at another institution, should you decide to transfer. These monies will be held in your name for 5 years and can be used anytime during your **undergraduate studies**.
4. If requesting funds for tuition, include a copy of the college/university bill or invoice. Funds will be sent directly to the college/university.
5. If requesting funds for fees, books, supplies and equipment required for courses of instruction, include a copy of the receipt. Funds will be sent to you.
6. Mail or e-mail with scanned copies of receipts to:

Assistant Treasurer
Alabama Junior Miss Scholarship Foundation, Inc.
P.O. Box 231180
Montgomery, AL 36123-1180
E-mail: AJMSF_ScholarshipRequest@knology.net

ALLOW 7 – 10 BUSINESS DAYS FOR US TO PROCESS YOUR FORMS.

Should you have questions, contact Lisa Jones at the above addresses or (334) 356-0959.